



york
environment
festival

York Environment Festival - Event Guidelines

Last updated: 13.06.2026

These guidelines are to help organisers plan their event and to make sure that the Festival stays open and accessible to all.

If you're planning an event, make sure you're familiar with these guidelines before hitting 'Submit'.

1. [Events are open to all](#)
2. [Events are accessible](#)
3. [Events are free to attend](#)
4. [A range of events are welcome](#)
5. [Events are not-for-profit](#)
6. [No promotion of products or services](#)
7. [At least one event organiser must be over 18](#)
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1) Events are open to all

All events that are part of YEFest must be open to all. We are especially keen that you consider how you can reach out to the widest possible audience.

2) Events are accessible

It is also essential that you make every effort to make your event accessible for disabled people. For support and guidance on this, please contact the YEFest organising team at:

info@yorkenvironmentfestival.org.uk.

3) Events are free to attend

All events **must** be free to participants.

You may ask participants for a one-off donation to your organisation, providing you give an explanation what you will use the money for (for example towards room hire costs).

4) A range of events are welcome

We welcome proposals for a range of events, such as:

- a one-off event
- an event repeated on one or more days

For more information, please contact: info@yorkenvironmentfestival.org.uk



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- an ongoing multi-day event, such as an exhibition or competition
- in-person or online events, or a combination of both

5) Events are not-for-profit

Events must be 'not-for-profit'. Organisers should fall into one of these categories:

- voluntary or community organisation
- registered charity
- constituted group, society or club
- not-for-profit company or community interest company
- social enterprise
- educational establishment
- statutory body/ public sector (including city and parish councils)
- Individuals, profit-making body, small business, landowner or other (see below)
- political parties holding events that focus on an issue but with no party political content (see below)
- faith groups (see below)



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6) No promotion of products or services

Individuals, profit-making bodies, small businesses or landowners who are holding events should ensure that their events are focused on promoting environment activity in the community and that all information, expertise or experience is offered for free.

The events should not seek to promote the organiser's products or services in any way.

7) At least one event organiser must be over 18

All events must have a minimum of one adult (aged over 18) organiser who has overall management of the event.

8) Party political content

Political parties must hold events that focus on environment issues but with no party political content.

9) Faith groups

Faith groups must hold events that focus on environment issues but are not working for the advancement of religion.



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10) Use of AI

At YEFest we try, where we can, to minimise our AI use. You will never catch us asking an AI model for help in drafting material, for example. While we appreciate the benefits that AI can have when used responsibly, we also believe it is not something to be taken lightly.

So, when writing your application and developing your event, we ask you to think critically before using AI, and maybe seek to understand the places in your digital life where it already plays a role.

[Our full AI statement can be found here.](#)

11) Respect one another!

Everyone organising and participating must treat everyone at the event, other organisers and us, the organising committee, with respect.

12) Event organiser responsibilities

All event organisers agree to:



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- Make it clear that their event is part of York Environment Festival by including the YEFest logo and a link to our website in publicity.
- Contribute to the distribution of posters and brochures and leaflets wherever possible.
- Provide contact details for at least one event organiser who is aged over 18.
- Contribute to our Event Organiser evaluation.

Thank you for reading and complying with these guidelines - they help to ensure that the Festival runs smoothly and remains free, accessible and open to all.